

**Mount Pleasant Public Library: Board of Trustees Meeting**  
**Minutes of the Meeting of July 13, 2023**

Trustees & Liaisons present: Mary Ann Quinn, Julie Edwards, James Riina, Rebecca Myers, Eric Neuman, Frank Casale, Kent Anker, Paul Alvarez (Village Liaison), Thomas Sialiano (Town Liaison)

Also present:

John Fearon, Library Director; William Link, Library Facilities Consultant

Trustees & Liaisons absent: Dick Malina, Donna Gambaccini, Martha Mesiti, Assistant Library Director

**Call to order**

Administrative: Trustee Edwards called the meeting to order at 7:04 pm.

**Minutes**

The minutes of the June 15, 2023, Board meeting were approved. Moved by Trustee Neuman, seconded by Trustee Anker, and passed.

**Opportunity to Hear from the Public:** There were no members of the public in attendance.

**Opportunity to Hear from Liaisons:** Speaking in regard to the Master Plan, Liaison Sialiano advised the Board that the Town will want very specific information and segmented proposals. He suggested that a Town Board work session would be an appropriate venue for opening and furthering discussion of the Plan and the Library's needs.

**Claims of Payment**

After discussion, it was moved by Trustee Myers, and seconded by Trustee Quinn, that:

It is hereby resolved that, after review, the Library Board approves the following payments for the month of July, 2023:

- Invoices charged against Trust & Agency Funds: \$1,090.47
- Invoices charged against the General fund: \$91,994.22
- Invoices paid via the Library credit card: \$1,839.88

**202307-01     The motion passed.**

## **Directors Report**

The Library has completed asbestos abatement in the Magazine Room and removed fixed shelving, which will be replaced with mobile shelving units. When the renovations are complete, the Library will gain a flexible space that it will be able to use if needed for programs or future projects.

Bartlett Trees will complete seeding around the new trees along Romer Ave, and Director Fearon has forwarded the Board's recommendations for additional plantings to the Village. (Liaison Alvarez also indicated that the Village is supportive of the tree project.)

- **Building & Grounds update**

Facilities consultant William Link reviewed the waterproofing and drainage project, which is finally complete with the replacement of a broken pipe and the installation of an additional pump.

The Library has benefited from provisions of the IMA that have allowed it to use the services of the Town Engineer and other resources in this and other projects, saving it costs and time, but the IMA is silent on how these kinds of major projects will be funded. The Library paid for the drainage project entirely on its own, using Library reserves and grant money. Going forward, the Library will need to request funding from the Town and the Village for these kinds of infrastructure projects.

- **Master Plan**

The need now is to progress forward, with buy-in and input from the Town and Village, from a visionary Master Plan to specific projects and phases. Town Engineer David Smyth is working on phasing the Master Plan and the costs. Director Fearon recommended that the Board create a smaller Master Plan Committee to oversee the process of creating a workable phased plan and of persuading the Town and Village of the benefits of improving the facilities at the same time as we undertake the necessary remediation.

## **Committees**

The Board named several committees to assist with planning and other tasks in the coming year:

### Standing (named in By-Laws)

- Budget/Finance (first task: 2024 Budget): Trustees Malina and Gambaccini
- Buildings and Grounds (possibly tie-in to IMA): Trustees Casale and Riina
- Personnel Committee (first task: 2024 salaries): Trustees Neuman and Edwards

- Organizational Committee (identify and nominate officers for 2024): Trustees Myers and Quinn

Ad-hoc

- Master Plan: Trustees Riina, Anker, and Casale
- Strategic Plan: Goals for 2024 (ties in with 2024 budget): Trustees Myer and Malina
- Policy Committee (first task: review Community Use of Facilities): Trustees Quinn and Neuman
- IMA/Governance (review IMA in light of first capital project being completed): Trustees Anker and Gambaccini

**Estate of Charles Robert Erlen**

After discussion, it was moved by Trustee Neuman, and seconded by Trustee Anker, that:  
It is hereby resolved that, after consideration, and for economic reasons, the Board respectfully declines to accept the bequest of books from the Estate of Charles Robert Erlen.

**202307-02      The motion passed.**

Trustee Casale moved for adjournment at 8:25 pm, seconded by Trustee Anker.

Next regular meeting: Thursday, September 21, at 7:00 pm.

[Postponed to Thursday, September 28, at 8:00 pm.]

Respectfully submitted,

Mary Ann Quinn

Secretary